Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

September 5, 2023
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on September 5, 2023.

A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.

B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James, and Chairman Fleming.

C. **DECLARATION OF A QUORUM:** A quorum was declared.

D. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion to approve the September 5, 2023 agenda, seconded by Director James, motion passed.

E. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 23 checks (15108-15132), totaling $43,971.18, nine online payments totaling $54,654.39 and six ACH payments totaling $82,956.16. Director James made a motion to approve the August 1, 2023 regular minutes, and the September 5, 2023 financials as presented, seconded by Director Antrim, motion passed.

F. **PUBLIC COMMENT:** No Comments Received

PUBLIC HEARING FOR ANNEXATION OF PROPERTY INTO DISTRICT:
No Comments Received

G. **OBSTRUCTIONS:** Nothing to report at this time.

H. **DEVELOPMENT:**
1. Nothing at this time.

I. **OLD BUSINESS:**
2. **Tank 2 / 375 Lacey / Bond**: The District is waiting for the tank final payment from DEQ. We are also waiting to receive the record drawings from JUB so we can get the bond and complete the contract. JUB will tie up their ends shortly, including getting pictures. Everything else is done.
3. **Bore & Forklift Bids**: The Administrator is going to hold off on the purchase for now.

4. **Ramsey By-Pass with the City of Hayden & HLID**: The project has started. The District is scheduled to start the crossing on Wyoming in late September. The repairs will occur in October.

5. **RYN Annexation OO Land Holding Agreement**: No comment was received for the publicized annexation public hearing. The annexation was approved, provided no objections are received prior to the October 3, 2023 Board meeting.

6. **Looping Line Bid Orchard West of Reed**: Avista was not notified of the project and did not have the manpower to install the infrastructure in the required time frame. ACI could not wait; they had another job pending. The project has been postponed until spring 2024.

7. **FY 2024 Budget**: (*Action Item*) The budget was approved and advertised. No comment was received. Director Antrim made a motion to adopt the 2024 budget, seconded by Director James, motion passed.

J. <u>NEW BUSINESS</u>:

8. **Material Port 120' x 32' Roof Only (Maybe 2 Sides)**: The Administrator would like to build a cover for the extra materials stored on the District's property. Currently, a tarp covers the PVC pipes and other material. The Administrator proposed the District build a carport style cover, with a single slope roof, 6x6 pressure treated wood, and metal roof. Badger has a package deal for carports, which includes engineered plans. Director James provided contact information for Badger. The cost is estimated to be roughly $50,000.00. The Administrator will obtain bids before the Board makes a final decision. Director James made a motion to authorize the Administrator to obtain bids for the material port construction and engineered plans, seconded by Director Antrim, motion passed.

K. <u>STAFF REPORT</u>:

Administrator Report: The Administrator provided an oral report. He provided a review of the current and upcoming schedules and events.

<u>SETTING DATE FOR NEXT MEETING</u>: October 3, 2023

With no further business, a motion to adjourn was made by Director James and seconded by Director Antrim. The meeting was adjourned at 5:58 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator

Hayden Lake Irrigation District
Budget FY 2024

REVENUE	
Assessments & Quarterly	$ 2,295,000.00
Miscellaneous Income	$ 40,000.00
Leases and Interest Income	$ 19,500.00
CAP Fees	$ 100,000.00
TOTAL REVENUE	**$ 2,454,500.00**

EXPENDITURES	
Facilities & Infrastructure	$ 298,475.00
Fees & Leases	$ 56,137.00
Labor	$ 876,628.00
Professional Fees	$ 54,100.00
Utilities	$ 253,692.00
Vehicles & Equipment	$ 43,500.00
Water System Management	$ 22,500.00
Capital Improvements	$ 355,000.00
Replacement	$ 532,000.00
TOTAL EXPENDITURES	**$ 2,492,032.00**

The budget for FY 2024 was formally adopted at the regular Board meeting Tuesday 9/5/23.

Approved by: _____

Date: 9/10/2024